

Individual sailors risk assessment

Purpose

To ensure that those who are more vulnerable to the risks of sailing on the River Adur and/or off the Shoreham Coast are properly protected and managed.

Responsibility

It is the responsibility of Sussex Sailability to ensure a risk assessment is carried out on all sailors prior to the start of every season and following any adverse incident and appropriate control measures put in place to safeguard the vulnerable person. The assessment makes every effort to cover medical and/or physical personal conditions that may require specific management when the person is on the water.

Some risks are inherent in sailing, some are due to local factors and some are dynamic, for example, the weather, sea state and tidal currents. Consequently the outcome of the risk assessment might have to be reviewed when conditions change.

The process follows the recommendations set out by the RYA Five Steps to Risk Assessment based on the HSE guidelines set out in "Risk assessment-A brief guide to controlling risks in the workplace" and adapted for use by clubs and RYA Recognised Training Centres (hereinafter jointly referred to as "organisations")

Scope

A risk assessment for all sailors and volunteers is completed by at least two people and recorded on a Vulnerable Persons Risk Assessment form. A copy of the individual assessments is treated as a confidential document and securely managed under the recommendations of the Data Protection Act and managed by TBA

Vulnerable person risk assessment

- a) On application from an individual either on joining the Sailability section a "Vulnerable Person's Risk Assessment" is to be carried out.
- b) The procedure is to first determine the extent of the disability and any limitations of the person. Medical advice may be required to clarify the limitations but there must always be consultation with the vulnerable person.
- c) Having identified when, where and how a person is vulnerable it is important to impose control measures that will ensure their safety. The control measures will limit to some extent exposure to risks from activities that are below those normally considered reasonable for the average healthy adult.
- d) On completion of the risk assessment a copy is to be filed in the individual's personnel files.

Process

The first step is to interview all sailors new and old to identify medical and physical conditions on an annual basis. Then define the risks associated with the disability whether it's medical or physical and most common hazard. Using simple judgement, for each hazard assign the likelihood that the risks will occur and the impact they would have if they did occur using a scale of one to three.

The Risk Factor then is the product of the values assigned for likelihood and impact in the following table.

		Impact		
		Low	Medium	High
Likelihood		1	2	3
High	3	3	6	9
Medium	2	2	4	6
Low	1	1	2	3

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Risk Factors for each hazard will have values 1,2,3,4,6,9. Then using the following table to assess the importance of implementing the control measures.

Risk Factor	Further Action Required
1 or 2	Low risk, consider some action
3 or 4	Medium risk, control measures should be implemented
6 or 9	High risk, control measures must be implemented

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Risk Assessment

At Sussex Sailability we consider risk from two perspectives:

- (1) Risk to the Individual on board the sailing boat in calm waters and with a gentle breeze no greater than 10 knots (Force 3 Beaufort scale) and a sea state no more than a 3 on the Douglas scale i.e. wave height no more than 0.6m
- (2) Risk to the remaining sailors on the boat with the individual on board

Name:	Date of Birth:	Next of Kin (NOK) or Carer:
Start Date:	Assessment Period: 2018	Contact Number of NOK/Carer:
Nature of Vulnerability:		
Identified Hazards to Individual:		
Control Measures:		
Risk Assessment: Risk 1 Risk 2		
Further considerations:		
Other relevant information. <i>Medication ...</i> <i>Sea Sickness ...</i> <i>Clothing...</i> <i>Food and Water ...</i> <i>Own specific equipment...</i>		
Risk Assessment by:		Date of Assessment:
Signature:		Date for Re-assessment:

