

SUSSEX SAILABILITY EMERGENCY PROCEDURES.

A guide to procedures for participants in Sailability activities when an incident requires emergency action:

- Immediate danger or threat to persons, property or boats,
- Damage, collision, illness, injury to crew or participants at base.

At Sea

- Summon Safety Boat requesting urgent attention (instructions overleaf).
- If the Safety Boat cannot resolve the problem and there is a grave and imminent danger to people or a vessel it should issue a "MAYDAY" call using Channel 16 (**MAYDAY instructions overleaf**).
- If a medical problem, and it is safe to do so, transfer casualty to Safety Boat for evacuation to Lifeboat Station, Kingston Beach or as advised by Coastguard or Lifeboat.
- Safety Boat to alert SYCO Base of situation, keeping them informed and up to date with the situation as it progresses.
- All other Sailability craft to return to base, as directed by Safety Boat or SYCO Base.

On Land

- Identify type of emergency or incident - injury, fire etc.
- Where is the incident - slipway, pontoon, SYC clubhouse?
- How many people and what property are affected by the incident?
- Can the incident be resolved without outside help?
- **If not contact the Emergency Services on 999.**
 - Clearly explain the situation
 - The type of emergency
 - Your location - The call handler will require a post code:
- **SYC Shoreham clubhouse: Brighton Road, Shoreham, BN43 6RF**
- **SYC Southwick clubhouse: Riverside, Albion Street, Southwick, BN42 4AW**
- When possible clear immediate area of vehicles, boat trailers, etc to facilitate emergency services free access.
- If necessary evacuate the immediate area. In the case of fire go to assembly points (top of launch ramp)
- OOD to log details of incident, including times, (start and end of incident), details of what happened, responses, persons involved, and outcome.

HOW TO SUMMON HELP OR ASSISTANCE.

Summoning Assistance from Safety Boat.

If outside of hailing distance and no radio:

- Repeatedly and slowly raise and lower your arms.
- Do not extend your arms higher than shown.



Making a MAYDAY call.

Only to be used in the case of grave and imminent danger to people or vessels

- Ensure radio is on Channel 16
- Press transmit button
- Say the following, slowly and clearly:

MAYDAY, MAYDAY, MAYDAY,

THIS IS DINGHY/YACHT (NAME), THIS IS DINGHY/YACHT (NAME), THIS IS DINGHY/YACHT (NAME),

MAYDAY (NAME)

MY POSITION IS ... (eg: HALF A MILE SOUTH WEST OF HARBOUR ENTRANCE, GPS OR WHAT 3 WORDS POSITION IF AVAILABLE)

STATE PROBLEM (eg: WE HAVE A MEDICAL EMERGENCY – HEART ATTACK).

WE REQUIRE IMMEDIATE ASSISTANCE.

(NUMBER) PERSONS ON BOARD.

OVER.

- Wait for 1 minute and listen out for response and instructions.
- If no response repeat MAYDAY call.